



## The Episcopal Diocese of Northern California

350 University Avenue, Suite 280, Sacramento, California 95825

tel 916.442.6918 fax 916.442.6927

web [www.norcalepiscopal.org](http://www.norcalepiscopal.org)

June 15, 2018

### NOTICE OF THE ONE HUNDRED EIGHTH ANNUAL MEETING OF THE CONVENTION OF THE EPISCOPAL DIOCESE OF NORTHERN CALIFORNIA

Notice is hereby given that the One Hundred Eighth Annual Meeting of the Convention of The Episcopal Diocese of Northern California has been called by the Bishop of Northern California for Friday, November 9, 2018 through Saturday, November 10, 2018 in Redding, California. Materials relating to Convention, such as an agenda, budget, resolutions, nominations, etc. will be distributed via the diocesan website and at the Deanery Convocations on October 20, 2018. A verbatim copy of the call follows this Notice.

**Please distribute a copy of this letter to all of your delegates.**

Dated: June 15, 2018

A handwritten signature in black ink that reads "Rev. Matthew Warren" followed by a small cross symbol.

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The Rev. Matthew Warren  
Secretary of Convention

## CALL AND APPOINTMENT OF DIOCESAN CONVENTION

The undersigned Ecclesiastical Authority of The Episcopal Church in The Diocese of Northern California hereby calls and appoints the time and place of the One Hundred Eighth Annual Meeting of the Convention of The Episcopal Church in The Diocese of Northern California and adopts reasonable rules regarding registration, resolutions and nominations as follows:

The One Hundred Eighth Annual Meeting of the Convention of The Episcopal Diocese of Northern California shall be held on Friday, November 9, 2018 through Saturday, November 10 at the Redding Civic Auditorium located at 700 Auditorium Drive, Redding, CA 96001.

This convention will commence on Friday, November 9<sup>th</sup> at the Redding Civic Auditorium with:

- Convention check-in beginning at 1:00 p.m.
- Business Session I at 3:00 p.m.
- Holy Eucharist at 5:45 p.m. (dinner on your own after Eucharist)

The second business session of this convention will begin on Saturday, November 10<sup>th</sup> at the Redding Civic Auditorium with:

- Convention Check-in beginning at 7:30 a.m.
- Business Session II at 8:30 a.m.
- Plan to dismiss at 3:30 p.m.

*Please see page 34 for the full event schedule at a glance.*

**Certificate of Lay Delegates.** Certificates are due to the Office of the Bishop no later than **Friday, August 3, 2018**. This form is only to be used for lay delegates, not for clergy. This form does not constitute registration; you must still complete online registration.

Any controversy over filing times may be presented to the Committee on Credentials by filing with the Secretary of Convention before the formation of convention. The recommendation of the Committee on Credentials on the matter shall be included in the Report of the Secretary of Convention. The Convention shall hear and determine the matter, including, for due cause, granting a waiver of a due date and imposing reasonable conditions.

**Online Registration.** Diocesan Convention is open to all. The registration fee is:

- \$75.00 for those who have seat, voice, and vote (delegates, clergy, and seat and voice)
- \$20.00 for alternates, postulants and candidates, and visitors
- FREE for those who volunteer (a minimum of four hours)

**The due date for registration is Friday, September 28, 2018. After this date, late registration will be open for an additional \$25.00 and will close October 31.**

Visitors and alternate delegates may view proceedings from the observation gallery.

Childcare will be available on-site **by pre-registration only.**

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**Resolutions.** Resolutions may be proposed by any person with seat, voice, and vote; the Board of Trustees; Standing Committee; Commission on Ministry; Diocesan Institutions; Vestries; Mission Committees; Committees of Convention; the Bishop or the Board of Trustees. Resolutions shall be in the standard form for resolutions used by General Convention and shall be filed with the Secretary of Convention and may be done so by sending both required forms to Leta Parks, Chair of Resolutions, via email at [parksleta@gmail.com](mailto:parksleta@gmail.com). **The due date for filing resolutions is Friday, August 31, 2018.** Only the five resolutions that are given the highest priority by the Resolutions Committee shall be presented on the regular agenda. Additional filed Resolutions or Resolutions submitted at the formation of Convention may be considered, with approval of a unanimous vote of Convention.

**Nominations.** Standing Committee and Board of Trustees nominations may be made by any person with seat, voice, and vote and shall be sent to [convention@norcalepiscopal.org](mailto:convention@norcalepiscopal.org).

**The due date for filing nominations is Friday, September 14, 2018.**

**For any office for which there is no contest as of September 14, a second filing time shall immediately open on Saturday, September 15.**

**The due date for filing nominations during the second filing time is October 24 by 5:00 p.m.**

The Secretary of Convention will post notice on the diocesan website of those offices for which a second period of nominations has been opened. Nominations may be made from the Convention floor when called for by the President.

Names of those nominated from the floor will be placed on the ballot below those nominated prior to the opening of Convention; provided that floor nominees first present 400 printed copies of the nomination form and a high-resolution photo of themselves (the nominee) to the Committee on the Dispatch of Business.

You will find positions available with their respective job descriptions in this packet on pages 15-21.

**Hotel Information.** Our Host Hotel this year is the Sheraton Redding Hotel, located at 820 Sundial Bridge Drive, Redding, CA 96001 adjacent to the Civic Auditorium where our Diocesan Convention is taking place.

Besides being the Host Hotel, the 2018 Pre-Convention Gathering will be held at the Sheraton. We have reserved rooms at a special rate for Thursday, Friday and Saturday night for those who wish to come early and/or stay late.

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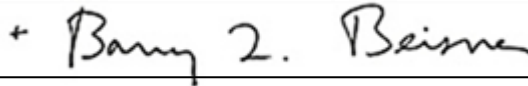
**Hotel Information (continued)**. Additionally, we have also reserved rooms at the Comfort Inn, located at 850 Mistletoe Lane, Redding, CA 96002, as well as at the Oxford Suites, located at 1967 Hilltop Drive, Redding, CA 96002.

For all three hotels, keep in mind that there are a limited number of rooms available, so please make sure you reserve your room(s) as soon as possible. Group rates are available at a first come, first serve basis. Additional hotel information is available on page 22 of this packet.

**Congregation Range Sheet**. Please see page 4 of this packet for the 2018 form.

**All forms can be found on our website at [norcalepiscopal.org/convention](http://norcalepiscopal.org/convention).**

Dated: June 15, 2018

A handwritten signature in black ink that reads "+ Barry L. Beisner". The signature is written in a cursive style and is positioned above a horizontal line.

The Rt. Rev. Barry L. Beisner, Bishop  
Ecclesiastical Authority